

# APPLICATION FOR RESIDENCY

The undersigned applicant(s) hereby applies for and offers to execute a Lease as provided by VALUE ST. LOUIS PROPERTIES, INC. (hereinafter Lessor). The undersigned applicant(s) warrants that the statements contained herein are true.

The purpose of this application is to assist Lessor in deciding whether to rent to applicant(s). Receipt of this application by Lessor does not obligate Lessor to deliver occupancy of any apartment.

UNIT DESIRED \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_

(Please Print)

NAME 1) \_\_\_\_\_ Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Sec. # \_\_\_\_\_  
MO. DAY YR.

NAME 2) \_\_\_\_\_ Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Sec. # \_\_\_\_\_  
MO. DAY YR.

TELEPHONE \_\_\_\_\_  
HOME BUSINESS E-MAIL

PRESENT ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP LENGTH OF RESIDENCY

A) PRESENT LANDLORD \_\_\_\_\_  
NAME APT. COMMUNITY PHONE RENT PAID

B) HOME MORTGAGE \_\_\_\_\_  
MORTGAGER ADDRESS TERM MO. PAYMENT

PREVIOUS ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP LENGTH OF RESIDENCY

PREVIOUS LANDLORD \_\_\_\_\_  
NAME APT. COMMUNITY PHONE RENT PAID

### OTHER PERSONS TO OCCUPY APARTMENT

| Name  | Birthdate |
|-------|-----------|
| _____ | _____     |
| _____ | _____     |
| _____ | _____     |

DO YOU OWN ANY PETS:  YES  NO If Yes, Type \_\_\_\_\_ Lbs. \_\_\_\_\_

(1)  
 PRESENT EMPLOYER \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 DATES OF EMPLOYMENT \_\_\_\_\_  
 POSITION \_\_\_\_\_  
 NAME OF SUPERVISOR \_\_\_\_\_  
 TELEPHONE \_\_\_\_\_  
 GROSS MONTHLY INCOME \_\_\_\_\_  
 DRIVERS LICENSE#/STATE \_\_\_\_\_

(2)  
 PRESENT EMPLOYER \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 DATES OF EMPLOYMENT \_\_\_\_\_  
 POSITION \_\_\_\_\_  
 NAME OF SUPERVISOR \_\_\_\_\_  
 TELEPHONE \_\_\_\_\_  
 GROSS MONTHLY INCOME \_\_\_\_\_  
 DRIVERS LICENSE#/STATE \_\_\_\_\_

AUTOMOBILES OWNED \_\_\_\_\_  
LICENSE # STATE MAKE YEAR

\_\_\_\_\_ LICENSE # STATE MAKE YEAR

PREVIOUS EMPLOYER \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

PREVIOUS EMPLOYER \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

FINANCIAL REFERENCE:

BANK \_\_\_\_\_ ACCOUNT# \_\_\_\_\_ CHECKING SAVINGS

BANK \_\_\_\_\_ ACCOUNT# \_\_\_\_\_ CHECKING SAVINGS

HAVE YOU EVER BEEN EVICTED OR SUED FOR PAYMENT OF RENT OR DUE TO LEASE VIOLATION? \_\_\_\_\_ IF YES, INDICATE WHEN SUCH ACTION WAS TAKEN, WHERE (CITY AND STREET ADDRESS), BY WHOM, FOR WHAT REASON AND THE OUTCOME OF THE ACTION.

HAVE YOU EVER BEEN CONVICTED OF A CRIME OR PLEAD GUILTY TO A CRIME? \_\_\_\_\_ IF YES, INDICATE WHEN SUCH ACTION WAS TAKEN, WHERE (CITY AND STATE), BY WHOM, FOR WHAT REASON AND THE OUTCOME OF THE ACTION.

DO YOU SMOKE? APPLICANT 1: YES \_\_\_\_\_ NO \_\_\_\_\_ APPLICANT 2: YES \_\_\_\_\_ NO \_\_\_\_\_

NAME AND ADDRESS OF NEAREST RELATIVE

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

EACH APPLICANT AGREES AND REPRESENTS THAT:

- A. The actual date of possession is subject to vacation of premises by prior tenant, if any, and completion of necessary repairs or remodeling.
- B. The initial payment will be due and payable upon the signing of the lease and will cover the period from the first day of the term through the remainder of that month. Thereafter all rental payments will be due and payable in advance on the **FIRST DAY** of each month.
- C. A deposit of \$ \_\_\_\_\_ is made herewith. If the application is approved said deposit will be held, without interest, as (partial, full) security for the performance of the covenants of the lease and as a damage deposit. The full security deposit will be \$ \_\_\_\_\_.  
If the applicant(s) notifies the Lessor within 72 hours after the execution of this application that applicant(s) no longer wishes to rent an apartment, Lessor agrees to return said deposit in full. Lessor reserves the right to retain the deposit if, the applicant withdraws his/her application for tenancy after the time limit set out in the previous sentence or applicant has falsified information on the application.
- D. Applicant(s) hereby authorizes Lessor to procure a "criminal report" and "consumer report" as defined in the Fair Credit Reporting Act, 15 U.S.C. #1681 a(d), seeking information on the credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living of applicant(s). Applicant(s) tenders, in addition to any security deposit, the amount of \$ \_\_\_\_\_ which applicant(s) acknowledges is the cost of procuring a criminal report, consumer credit report, employment verification, character references and other administrative set-up costs. This fee is non-refundable.
- E. Applicant(s) is not now renting any residence in a name other than that listed above, nor used any other name within the last five years.
- F. If approved, applicant(s) agrees to sign a \_\_\_\_\_ year lease commencing \_\_\_\_\_, 20\_\_\_\_ at a rental rate of \$ \_\_\_\_\_ monthly in the apartment unit number known as: \_\_\_\_\_.

SIGNATURES OF APPLICANT(S)

DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application Taken By: \_\_\_\_\_ Application Approved By: \_\_\_\_\_

Application Rejected By: \_\_\_\_\_ Reason: \_\_\_\_\_

DATE OF LEASE: \_\_\_\_\_

AMOUNT DUE ON MOVE-IN: Rent: \_\_\_\_\_  
 Security Deposit: \_\_\_\_\_  
 Pet Deposit: \_\_\_\_\_  
 TOTAL: \_\_\_\_\_

ANY ATTEMPT TO MODIFY OR OMIT ANY PORTION OF THIS APPLICATION WILL RENDER IT NULL AND VOID.



## EMPLOYMENT INQUIRY

DATE: \_\_\_\_\_

TO: \_\_\_\_\_

\_\_\_\_\_

RE: \_\_\_\_\_

The above individual has applied for an apartment at Mansion House, and with his/her signature has given you written authorization to release information to us regarding his/her employment with your company. Please complete this form and return it as soon as possible in the enclosed, self-addressed envelope or by fax at (314) 231-6209.

If you have any questions regarding this inquiry, please do not hesitate to call.

Thank you for your assistance.

Sincerely,  
Mansion House Apartments  
Leasing Representative

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I, \_\_\_\_\_ hereby authorize you to release any information requested to Mansion House Apartments, regarding my employment. I have represented to Mansion House that my gross monthly salary is \$ \_\_\_\_\_.

Please verify the following information:

Position: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Length of employment: \_\_\_\_\_

Income per month: \_\_\_\_\_

Verified by: \_\_\_\_\_

Date: \_\_\_\_\_



## REQUEST FOR PRIOR RESIDENT INFORMATION

The undersigned has given your name as a prior residence reference and has authorized the disclosure of the requested information. We would greatly appreciate if you would take the time to fill out this simple questionnaire regarding this applicant(s). Thank you in advance for your prompt response.

Applicant(s): \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

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Dates of Residency: \_\_\_\_\_

Rental Amount: \_\_\_\_\_

Did They Pay in a Timely Fashion?:  Yes  No

If No, How Many Times Late?: \_\_\_\_\_

Any NSF Payments?:  Yes  No

How Many?: \_\_\_\_\_

Did the Resident Give Proper Notice?:  Yes  No

Would You Rent to this Resident Again?:  Yes  No

If No, Please State Why: \_\_\_\_\_

Applicant(s) \_\_\_\_\_  
Signature \_\_\_\_\_

Information Verified by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print Name)

\_\_\_\_\_ Position: \_\_\_\_\_  
(Signature)